



Service Brochure

For Accounting Firms

Does this sound like you?

- Accounting firm owner doing all the routine work on her own
- Scrambling to meet the deadlines during peak season
- In a dilemma whether to hire or not or what kind of person to hire
- Finding tough time recruiting right people
- High employee turn over resulting in knowledge transfer issues
- Firm owner working overtime even during weekends
- Not having enough time for professional development, family, self improvement, fitness, vacation, growth etc.



Capacity Building with Altobooks

- **Outsourcing**
 - Hire Altobooks for your assignments, projects etc.
- **Flexible Staffing**
 - Hire dedicated team members from Altobooks



Outsourcing tailored for you...

- Decide specific projects, assignments, tax returns, client assignments
- Assign them to Altobooks expert team
- Start with few client assignments and scale up gradually
- No commitments. No payroll taxes. No paid vacations. No recruitment hassles. No health insurance. Safe 1099 agreement.
- Any time scale up / scale down
- Immediate sign up and getting the work done
- **Fixed price** per assignment / project



Flexible staffing tailored for you...

- Hire your own team member for:
 - Few hours in a month OR
 - 40 hours a week OR
 - During peak season OR
 - Start with few client assignments and scale up gradually
- No commitments. No payroll taxes. No paid vacations. No recruitment hassles. No health insurance. Safe 1099 agreement.
- Any time scale up / scale down.
- **Hourly billing** upon approval of timesheet by you



Partner With **ALTOBOOKS** - Hire Associates For

- **ACCOUNTING** : Full-charge bookkeeping, Year-end accounting, Write-up (Daily, Weekly, Monthly), Reconciliation, Categorization, Matching, Review, Clean-up, Year-end Close and more
- **TAX** : Comprehensive Tax Preparation (1040, 1120, 1065, 1120S, 1041, 990, 1120H, 1120C), State & local tax returns, Complex returns, Temporary staffing and more
- **PAYROLL** : Live and After-the-fact Payroll processing, Payroll payments-deposits-returns 940, 941, 945, 8027, Payroll set-up, Master data maintenance and more
- **FINANCE** : Support for fractional CFOs, Management reporting support, KPI monitoring and analysis, Budgeting and forecasts and more
- **AUDIT SUPPORT** : Support to CPAs in audits of companies and non-profits, review, compilation, contract compliance, GAAP-IFRS alignment and more
- **CONTRACT STAFFING** : Hire FT/PT bookkeepers, tax preparers, staff accountants, payroll experts, senior accountants, auditors, junior CFOs, tax seniors and more



Why offshoring with ALTOBOOKS

- Secure systems and workflow ensuring **data privacy & security**
- **IRS § 7216** compliant way of working
- **Deep expertise** in the work areas having an experienced team
- Qualified, trained staff who can deliver **reliable results**
- Maker-checker workflow for **error-free delivery**
- **Non-compete** and **confidentiality** clause to protect you and your clients.
- **Simple contract with a US company** and pay in US Bank A/c - based out of Delaware.
- Hire your own dedicated team member & **save upto 60%** of the costs



About ALTOBOOKS

- Accounting, Tax, Consulting, Offshoring firm
- Based out of Delaware having offices in Canada, Europe, India
- 800+ clients spanning across 7+ countries
- Owns 100% stake in world class accounting, tax training institute

www.s20.in also known as “Manufactory of Accountnants”





Book a Discovery call

Build your own team with **Altobooks**

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ALTOBOOKS
An Extension of Your Accounting Firm

